**Annex No. 7 to the Regulations**

**AGREEMENT BETWEEN THE BENEFICIARY AND THE PROJECT PARTICIPANT**

Concluded on \_\_\_\_\_\_\_\_\_\_ in Warsaw, hereinafter referred to as the “Agreement”, between:

**The Warsaw University of Technology – The Faculty of Management**, address: Narbutta 85 st., 02-524 Warsaw (Gmach Nowy Technologiczny), NIP (Tax Identification Number): 525-000-58-34, REGON (National Registry Number): 000001554, hereinafter referred to as the ’’University’’, represented by Mr dr hab. Eng. Jarosław Domański[[1]](#footnote-1)– the Dean of the Warsaw University of Technology Faculty of Management[[2]](#footnote-2),being the Beneficiary in the meaning of the agreement for the realization and financing of the project International summer schools of the Warsaw University of Technology (hereinafter referred to as the Project) within the framework of the Programme SPINAKER - International Intensive Curricula[[3]](#footnote-3) (hereinafter referred to as the Programme), entered into with the Polish National Agency for Academic Exchange, hereinafter referred to as the “Agreement with the University”.

and

Mrs/Mr: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[[4]](#footnote-4), PESEL no./PASSPORT no. \_\_\_\_\_\_\_\_\_\_, address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereinafter referred to as the “Project Participant”.

The Parties agreed on the following conditions of the Agreement:

**§ 1 – SUBJECT OF THE AGREEMENT**

1. The subject of this Agreement is the Project Participant taking part in the summer school implemented in stationary and remote form (blended learning), entitled “Process modeling – International Summer School of the Faculty of Management” under the Spinaker Programme – International Intensive Curricula, co-funded by the European Social Funds within the Operational Programme Knowledge Education Development.
2. Financial support is granted to the Participant who has been qualified for the summer school in accordance with the Regulations for the recruitment, participation and scholarship payments, within the Project “International summer schools of the Warsaw University of Technology” (hereinafter referred to as the Regulations).
3. The Project Participant acknowledges that he has become familiar with the Project documentation, the Regulations and obligations laid upon him/her in the Agreement, the Regulations and the documents mentioned in it, and accepts them.
4. The University shall ensure that the Project Participant receives a residence scholarship for the realization of a short form of education entitled “Process modeling – International Summer School of the Faculty of Management” from 03rd July 2023 to 14th July 2023*,* hereinafter referred to as the “Action”.
5. The Project Participant receives a residence scholarship and undertakes to realize the Action referred to in Section 4.
6. The Project Participant acknowledges that he/she has familiarized himself/herself with the conditions of the Agreement. Introducing any changes to the Agreement requires the written form in order to be effective.

**§ 2 – DURATION OF THE AGREEMENT**

1. The agreement enters into force upon signature, that is on the day it is signed by the last Party.
2. The Action shall commence on 03rd July 2023[[5]](#footnote-5) and terminate on 14th July 2023[[6]](#footnote-6).

**§ 3 – CO-FUNDING OF THE ACTION**

1. A Residence scholarship amounts to 4 230.00 PLN (in words: four thousand two hundred and thirty PLN). The scholarship shall cover the purchase of the airline ticket from the participant’s country, the costs of accommodation, the costs of meals for the time of his/her stay in Poland as well as the insurance for the period of his/her stay.

2. The Project Participant is obliged to fill in the evaluation form within the time and on conditions specified in the Programme.

3. The Project Participant is obliged to supply, depending on the character of the given Action, the appropriate certificate confirming the correct execution of the Action.

**§ 4 – PAYMENTS TO THE PROJECT PARTICIPANT**

1. Within 5 days from the Participant’s arrival in Warsaw, a payment in the amount of PLN 4 230.00 PLN shall be ordered.
2. The payments shall be realized in cash or through transfer to the Project participant’s bank account *(a way of payment realization to the Participant shall be given, the Participant shall present his/her IBAN and SWIFT/BIC*):
3. account number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,
4. IBAN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,
5. SWIFT/BIC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**§ 5 – PERSONAL DATA**

By entering into this Agreement, the Project Participant is obliged to submit a declaration of entering the Project, make personal data statements, as well as give appropriate consents for data processing (Annexes 1-6 to the Regulations). Failing to submit those documents by the Project Participant is the basis for not paying financial resources and for the withdrawal from the Agreement within three months from its commencement, that is until 03rd July 2023.

**§ 6 – APPLICABLE LAW AND JUDICIARY JURISDICTION**

Granting and payment of a scholarship within the Programme is performed on the basis of arrangements ensuing from this Agreement, considering the provisions of the Agreement with the University. All issues arising from the Agreement shall be settled in accordance with the Polish legislation.

**§ 7 – THE RIGHTS AND OBLIGATIONS OF THE PROJECT PARTICIPANT**

1. The Project Participant has the right to:
   1. gratuitous participation in the selected Action (summer school) referred to in Art. 2, section 2 of the Regulation, upon fulfilment of the conditions set out in the Regulations;
   2. certificate confirming the completion of the Project;
   3. access and update personal data.
2. The Project Participant who has been qualified to take part in the Programme realized in the onsite and online mode (blended learning) has the right to receive a scholarship for the period of time spent in Poland in order to realize the onsite part of the Programme on terms and conditions specified in the Regulations.
3. The Project Participant is obliged to:
   1. acknowledge in the written form that he/she has familiarised himself/herself with the Regulations and shall abide by their terms;
   2. submit completed and signed application documents in the paper form to the address indicated in the recruitment proceedings, or signed electronically in accordance with Art. 5, Section 5 of the Regulations, indispensable to monitor his/her participation in the Project, as well as give appropriate consents for data processing (annexes 1-6 to the Regulations);
   3. supply information on all data changes (especially the data concerning the change of name, place of residence, contact telephone number, electronic mail address) provided in recruitment documents, no later than 7 days of their coming into existence;
   4. fill in an evaluation form/survey after the completion of the project;
   5. supply other additional documents indispensable for realization of the task/school, at the request of the Director of a chosen summer school;
   6. participate regularly and actively in the Programme realized under the Project;
   7. put a signature on the attendance lists, if applicable;
   8. take part in a minimum of 60% of classes within a given Programme;
   9. take part in tests, exams or perform a project work, verifying competences acquired during classes of the realized Action.
4. If the student ceases to attend the classes during the operation of the Programme and this resignation would entail the Polish National Agency for Academic Exchange taking decision not to qualify the expenses related to his participation, the organizational unit of WUT, responsible for the realization of a given programme, has the right to make a request to the participant for the return of the scholarship.

**§ 8 – FINAL CONDITIONS**

1. The appropriate court for settling all disputes arising from the Agreement execution shall be the Court having jurisdiction over the University.
2. This agreement has been made in two identical copies, one for each Party.

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| Project Participant | On behalf of the University |
| ………………………………………………………………..  Name and surname | ………………………………………………………………..  Name, surname and position |
| Signature ……………………………………………. | Signature ……………………………………………. |
| Place and date ……………………………….. | Place and date ……………………………….. |
| University Stamp | |

1. Name and surname [↑](#footnote-ref-1)
2. function [↑](#footnote-ref-2)
3. Name of the NAWA Agency Programme [↑](#footnote-ref-3)
4. Name and surname of the Project Participant [↑](#footnote-ref-4)
5. dd-mm-yyyy [↑](#footnote-ref-5)
6. dd-mm-yyyy [↑](#footnote-ref-6)